

# Nettleton Parish Council

## Agenda

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Dear Councillor,

You are hereby summoned to attend a meeting of Nettleton Parish Council, which will be held in **Nettleton Village Hall, Moortown Road, Nettleton, LN7 6AA** on **Tuesday 14<sup>th</sup> May**, commencing at **7.30pm**.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press may attend the meeting. Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

Yours sincerely,

*T Shaw*

Tony Shaw  
Clerk to Nettleton Parish Council

9<sup>th</sup> May 2024

### **Agenda:**

- 1. To elect a Chair for the year 2024/25.**  
Chair to sign a Declaration of Office, or Council to resolve this can be done at a later time.
- 2. To elect a Vice-Chair for the year 2024/25.**
- 3. Declarations of Interest:**
  - a) To record declarations of interest by any member in respect of the agenda items listed below. Members should identify the agenda item and type of interest being declared.
  - b) To note dispensations given to any member in respect of the agenda items listed below.
- 4. Apologies:**  
To receive any apologies sent to the Clerk from Members not able to attend the meeting.
- 5. Adoption of Previous Minutes:**  
To adopt the minutes of the meeting held on Tuesday 12<sup>th</sup> March 2024.
- 6. Open Forum:**  
Members of the public can ask questions or make short statements to the council. Open Forum shall not exceed 15 minutes unless directed by the Chair of the Council.
- 7. District/County Councillor Reports:**  
To receive updates from any attending District or County Councillor.
- 8. Finance:**
  - a) To receive a financial summary from the Clerk.
  - b) To approve a Schedule of Payments for invoices received since the last meeting.

## 9. Annual Governance

### Committees

- a) To appoint 3 members to a Personnel Committee.

### Core Policies

- b) To adopt NALC's model Standing Orders.
- c) To adopt NALC's model Financial Regulations.
- d) To adopt LGA's Code of Conduct.
- e) To adopt LALC's model Complaints Procedure.
- f) To adopt a Records Retention Policy.
- g) To adopt a Publication Scheme.
- h) To adopt a Privacy Policy.
- i) To adopt a Media Policy.
- j) To adopt a Health & Safety Policy.
- k) To adopt a Risk Management Policy.

### GDPR

- l) To adopt a Data Protection Policy.
- m) To adopt a Data Breach Policy.
- n) To adopt a Freedom of Information Requests Policy.
- o) To adopt a Subject Access Request Procedure.

### Employment

- p) To adopt a Grievance Policy.
- q) To adopt a Disciplinary Policy.

### Other

- r) To consider the Council's Insurance cover.
- s) To review the Council's s.137 expenditure in 2023/24
- t) To review the Council's Asset Register.
- u) To agree meeting dates for the year 2024/25.

## 10. Planning:

To consider the following planning application(s):

Planning Ref:	148177
Location:	The Cottage Moortown Road Nettleton Market Rasen LN7 6HX
Proposal:	Planning application to remove existing dwelling and erect 1no. dwelling with detached garage and enlarge the domestic curtilage.
Link:	<a href="#">Click here to view the application</a>