

Nettleton Parish Council

Minutes of the Ordinary Meeting held on Tuesday 14 January 2025 at 7.00pm in Nettleton Village Hall, Moortown Road, Nettleton, LN7 6AA

Clerk: Tony Shaw

Councillors: Connolly (Chair), O' Reilly, Langmaid, Dawson, Bottrill (after item 6)

Attending: One member of the public

1. Apologies

Apologies received from Cllr Clark.

It was **resolved** to accept the reason for absence.

2. To record declarations of interest in any of the agenda items listed below

None

3. To adopt the minutes of the ordinary meeting on Tuesday 17 September 2024

It was **resolved** to adopt the minutes and they were signed by the Chair.

4. Open forum

A member of the public expressed interest in joining the council and received advice on the process of application and the rules of eligibility.

5. To receive updates from District and/or County Councillors

Councillor Tom Smith sent apologies before the meeting.

6. To consider an application for co-option from Lauret Bottrill

It was **resolved** to co-opt Lauret Bottrill and a Declaration of Office was signed.

7. Clerk's report

7.1 Update on the defibrillator at the Salutation Inn

A loan defibrillator has been provided by WLDC whilst the council's new one is on order.

7.2 Update on Play Park inspections in December and January

The inspection in December identified a missing bolt on a safety chain for the dual flat swings. This has been replaced. The January inspection did not identify any issues.

7.3 Update on the order for Monkey Bars

The Monkey Bars are due to be installed by Play Days in the week commencing 13 January 2025.

7.4 Update on the council's website

The website has been updated to remove redundant information and improve its layout.

8. Finance

8.1 To ratify any payments made since the last meeting

It was **resolved** to ratify all payments in Appendix 1.

8.2 To approve a schedule of payments

It was **resolved** to approve all payments in Appendix 2.

8.3 To receive and approve a bank reconciliation

It was **resolved** to approve the bank reconciliation which showed the balance of the council's accounts on 31 December 2024 to be £49,735.69

8.4 To agree the budget and precept for 2025-26

It was **resolved** to approve the budget for 2025-26 and set a precept of £14,000.

8.5 To review the Asset Register

This was deferred to the March meeting.

9. To review the Annual Play Park Inspection report and agree any actions

The only high-risk issue identified was a missing safety chain bolt on the Flat Swings. This has been replaced. Most low-risk issues related to algae on surfaces or wooden timber that shows sign of minor deterioration. The council will review all low-risk issues during the spring-summer season.

10. To discuss and approve new arrangements for weekly winding of the Church clock

It was **resolved** to permit Paul Smith to take over the winding of the Church Clock and to increase the amount paid from £150 per year to £300.

11. To consider making a donation towards the cost of Church floodlighting at Christmas

It was **resolved** to make a donation of £50 to Nettleton PCC.

12. To receive any agenda items for the next meeting on Tuesday 11 March 2025

Council discussed a potential project to install a path in the playing field to improve accessibility. This will be added to the agenda for March.

To resolve to move into a Closed Session to discuss the agenda item below due to confidentiality

It was **resolved** to move into a Closed Session.

13. Clerk's Contract and Appraisal

It was **resolved** to approve the Clerk's contract and also **resolved** that an annual appraisal should take place in March with the Chair and Vice-chair of the Council.

Appendix 1: Payments made since the previous meeting

Paid	Supplier	Description	Net	VAT	Gross
31/10/24	Unity Trust Bank	Service Charge (Oct)	5.40		5.40
05/11/24	Antony Shaw	Salary (Oct)	323.92		323.92
05/11/24	Antony Shaw	WFH Allowance (Oct)	26.00		26.00
30/11/24	Unity Trust Bank	Service Charge (Nov)	6.00		6.00
02/12/24	TEC Partnership	Autumn Newsletter	24.50		24.50
02/12/24	Royal British Legion	20 Large Poppies	70.83	14.17	85.00
02/12/24	AJ Williams	Grass Cutting (Oct)	255.00	51.00	306.00
02/12/24	AJ Williams	Grass Cutting (Sep)	255.00	51.00	306.00
02/12/24	Antony Shaw	Mileage Claim (Sep to Nov)	29.70		29.70
02/12/24	Antony Shaw	Salary, Overtime & Backpay (Nov)	466.39		466.39
02/12/24	Antony Shaw	WFH Allowance (Nov)	26.00		26.00
18/12/24	Play Days	50% Deposit for Monkey Bars	1,975.00	395.00	2,370.00
20/12/24	Antony Shaw	Salary (Dec)	337.57		337.57
20/12/24	Antony Shaw	WFH Allowance (Dec)	26.00		26.00
31/12/24	Unity Trust Bank	Service Charge (Dec)	6.00		6.00

Appendix 2: Payments approved

Supplier	Description	Net	VAT	Gross
Antony Shaw	Play Park Inspections Mileage (Dec & Jan)	29.16		29.16
LALC	Membership for 2025-26	251.90		251.90
Play Inspection Company	Annual Play Park Inspection	101.00	20.20	121.20
Geoff Bottrill	Winter Newsletter	182.65		182.65
Church	Church Floodlighting at Christmas	50.00		50.00