

Nettleton Parish Council
Minutes of the Meeting on Tuesday 14 May at 7.30pm
Nettleton Village Hall, Moortown Road, Nettleton, LN7 6AA

Present:

Councillors	John Connolly (Chair), Anne O' Reilly (Vice-Chair), Debra Langmaid, Ashleigh Clark and Malcolm Dawson
District Councillor	Tom Smith
Public	One member of the public

In the Clerk's absence, notes were taken by Councillor Connolly and minutes prepared by the clerk afterwards.

1. To elect a Chair for the year 2024/25.

Chair to sign a Declaration of Office, or Council to resolve this can be done at a later time.

RESOLVED: Councillor Connolly was elected as Chair for the year 2024-25. The Declaration of Office was signed and witnessed.

2. To elect a Vice-Chair for the year 2024/25.

RESOLVED: Councillor O' Reilly was elected as Chair for the year 2024-25.

3. Declarations of Interest:

- a) **To record declarations of interest by any member in respect of the agenda items listed below.**
Members should identify the agenda item and type of interest being declared.
- b) **To note dispensations given to any member in respect of the agenda items listed below.**

None.

4. Apologies:

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

None.

5. Adoption of Previous Minutes:

To adopt the minutes of the meeting held on Tuesday 12th March 2024.

RESOLVED: The minutes were adopted.

6. Open Forum:

Members of the public can ask questions or make short statements to the council. Open Forum shall not exceed 15 minutes unless directed by the Chair of the Council.

NOTED: A member of the public spoke in relation to their planning application at The Cottage, Moortown Road and future plans for development of Wold View, Moortown Road. Aspects of the proposals were discussed and the council had no objections. The council's formal response is covered under agenda item 10.

7. District/County Councillor Reports:

To receive updates from any attending District or County Councillor.

NOTED: District Councillor Smith reported that various flooding problems in the village are on-going.

8. Finance:

- a) **To receive a financial summary from the Clerk.**

NOTED: An end of year summary for 2023-24 was received, including bank reconciliations. Headline figures were:

Opening Balance £39,691, Income £20,459, Expenditure £12,477, Closing Balance £47,673

b) To approve a Schedule of Payments for invoices received since the last meeting.

RESOLVED: All items listed below were approved for payment:

Invoice Date	Supplier	Description	Net	VAT	Gross
09/01/24	West Lindsey DC	Defib maintenance	83.33	16.67	100.00
25/03/24	Paul Smith	Install notice board at Draycot	283.90		283.90
29/03/24	AJ Williams	Grass Cutting	480.00	96.00	576.00
08/04/24	Tim Hind	Concreting around Nettleton stone sign on A46	110.00		110.00
10/04/24	ICO	Registration Fee for 2024-25	35.00		35.00
15/04/24	Clear Councils	Annual Insurance 2024-25	869.95		869.95
16/04/24	TEC Partnership	Spring Newsletter	24.50		24.50
30/04/24	AJ Williams	Grass Cutting	480.00	96.00	576.00
30/04/24	Antony Shaw	Clerk's Salary (Mar and Apr)	798.59		798.59
30/04/24	Antony Shaw	Clerk's Expenses (Mar and Apr)	52.00		52.00
	Unity Trust Bank	Service charge	18.00		18.00

9. Annual Governance

Committees

a) To appoint 3 members to a Personnel Committee.

NOTED: Item deferred for discussion at the next meeting, when the Clerk is present.

Core Policies

- b) To adopt NALC's model Standing Orders.**
- c) To adopt NALC's model Financial Regulations.**
- d) To adopt LGA's Code of Conduct.**
- e) To adopt LALC's model Complaints Procedure.**
- f) To adopt a Records Retention Policy.**
- g) To adopt a Publication Scheme.**
- h) To adopt a Privacy Policy.**
- i) To adopt a Media Policy.**
- j) To adopt a Health & Safety Policy.**
- k) To adopt a Risk Management Policy.**

GDPR

- l) To adopt a Data Protection Policy.**
- m) To adopt a Data Breach Policy.**
- n) To adopt a Freedom of Information Requests Policy.**
- o) To adopt a Subject Access Request Procedure.**

Employment

- p) To adopt a Grievance Policy.**
- q) To adopt a Disciplinary Policy.**

NOTED: All policies in items b) to q) were adopted.

Other

- r) To consider the Council's Insurance cover.**

NOTED: The council has adequate insurance cover in place. This will be reviewed at renewal.

s) To review the Council's s.137 expenditure in 2023/24.

NOTED: The council's s.137 expenditure in 2023/24 was £20 for a Poppy Wreath. This is within the council's legal allowance for s.137 expenditure.

t) To review the Council's Asset Register.

NOTED: Item deferred to the next meeting, when the Clerk is present.

u) To agree meeting dates for the year 2024/25.

RESOLVED: The council will continue to meet on the second Tuesday of every other month. Meeting dates will be:

Tue 9 Jul 2024, Tue 10 Sep 2024, Tue 12 Nov 2024, Tue 14 Jan 2024, Tue 11 Mar 2025, 13 May 2025

10. Planning:

To consider the following planning application(s):

Planning Ref:	148177
Location:	The Cottage Moortown Road Nettleton Market Rasen LN7 6HX
Proposal:	Planning application to remove existing dwelling and erect 1no. dwelling with detached garage and enlarge the domestic curtilage.
Link:	Click here to view the application

RESOLVED: No objection.

The meeting closed at 8.10pm.